

## We are recruiting!

## **Volunteer Co-ordinator (part time)**

We are looking for an enthusiastic, outgoing individual to join our team at The Brae. Our Volunteer Co-ordinator will have excellent people skills, enjoy meeting new people and be able to communicate well with people of all ages and backgrounds. We are looking for someone who is passionate about the benefits of riding for the disabled, volunteering and keen to be part of our amazing team

We pride ourselves in being a special place for all our riders and volunteers. Our Volunteer Co-ordinator plays a key role within our team and they need to embrace the ethos of providing unique opportunities for everyone involved at the Brae RDA.

Hours of work are 20 hours per week, 8.30am to 12.30 pm Tuesday to Saturday with occasional flexibility required.

Salary will be according to National Living Wage rates.

This post will require full PVG Disclosure.

For more information relating to this post, please visit our website <a href="www.brae.org.uk">www.brae.org.uk</a> where you can access the Job Description and Person Specification. If you would like to discuss the post further please contact Alison Doyle on 07732 339485.

Applications should be made by email to Julie Speirs <a href="mailto:centremanager@brae.org.uk">centremanager@brae.org.uk</a>
Please include your CV and a covering letter.

Closing date for applications is Tuesday 19th November 2024. Interviews will be held the following week, commencing 25th November 2024.